

ROOF TEAR-OFF FINDINGS LOG

Fill it in on the roof as you uncover conditions that were not visible before. One line per finding, matched to photo numbers.

Job details

Property address _____

Claim number _____ Carrier _____

Date of tear-off _____ Crew lead _____

Weather at tear-off _____

Findings

Write what you see, where it is, and how much. Keep it factual. Example (fictional): Rear slope along the eave, decking soft and deteriorated, 4 sheets, photos 14 to 17.

#	Where on the roof	What was found	Quantity	Photo nos.	Found at

Before you leave the roof

- ☐ Each finding has at least one close photo and one wider photo showing where it is
- ☐ A tape measure or a marked object is in the photo where size matters
- ☐ Photo numbers are written in the table above
- ☐ Quantities are measured, not guessed
- ☐ The office has the log or a picture of it today

Signed off

Logged by _____ Date _____

This log supports your own documentation. It does not decide coverage, and it is not legal advice.