

ROOF REPAIR ESTIMATE

For a limited repair, not a full replacement. Describe the problem, the fix and the price in plain words. Prices are yours to enter.

Your company

Company name _____ License no. (if required) _____

Address _____ Phone _____

Email _____

Estimate details

Estimate no. _____ Date _____

Valid until _____

Customer

Customer name _____ Phone _____

Job address _____ Email _____

The problem

Say where it is and what you found. Example: Leak at the chimney. Flashing along the uphill side has pulled away and the sealant has failed. Water stains on the ceiling below.

Roof area or slope _____

Cause, if known _____

Repair scope

List exactly what you will do, and what is not included. Example: Remove and replace chimney flashing. Reseal. Replace up to [number] damaged shingles. Does not include interior ceiling repair.

Line items

Description	Quantity	Unit	Unit price	Amount

Total

Trip or service charge _____ Disposal _____

Total price _____

What could change the price

Example: if rotted decking is found once the damaged area is opened up, it is charged at the agreed unit price after the customer approves.

Terms

Payment terms _____

Workmanship warranty on this repair _____

Planned date window _____

A repair does not make the rest of the roof new. Note anything else you saw that the customer should know about, such as other worn areas, so there are no surprises later.

Acceptance

By signing, the customer accepts this repair estimate and its terms.

Customer signature _____ Date _____

Check your state's licensing, written-contract and cancellation requirements before using this with customers.